

**ATTACHMENT 1
UTILIZATION REVIEW SERVICES
RFP #2024-03-INS**

MANDATORY REQUIREMENTS CERTIFICATION

By submitting a bid, Bidders are certifying they are qualified to perform the proposed work. Bidders shall have the necessary staff, equipment, permits and licensing, and compliance for the schedule set forth in this contract.

Please initial where indicated for each item. Failure to complete and return this form will result in your bid being deemed non-responsive.

Certifications:

- _____ 1. Bidder must be authorized to do business in NYS
- _____ 2. Bidder must be accredited by the Utilization Review Accreditation Commission (URAC).
- _____ 3. Bidder must not have any conflicts of interest with the Workers' Compensation Board (WCB) in the performance of its utilization review services received by this contract.
- _____ 4. Bidder confirms they meet all requirements outlined in Section 2.7. (Reviewers) and Section 2.9. (Quality Assurance).
- _____ 5. Bidder must submit a monthly billing file in comma separated format with all required information for payment and reconciliation – exact formatting and naming convention to be determined during implementation.

Signature of Officer

Sworn to before me this

Typed/Printed Name

_____ **Day of** _____, **20**_____

Title

Notary Public

Company Name

Registration No:
State:

Date Signed