

# Safety Checklist



## FARM / AGRICULTURE

Supervisor: \_\_\_\_\_ Date: \_\_\_\_\_

Department/Area : \_\_\_\_\_

Yes	No	Machinery / Equipment
		Appropriate guarding of all moving parts and points of contact
		Required personal protective equipment worn when operating machinery
		All machinery and equipment inspected before use and service logs maintained
		Lock out/tag out procedures in place
		Jewelry and loose fitting clothing not worn during machinery operations
		Frayed power cords repaired or replaced promptly
		Safe distance kept from overhead power lines when moving outside equipment

### Tool Safety

		Correct tools used for the job
		Tools kept in good operating condition, clean and grease free
		Power tools grounded with third prong or rated "double insulated"

### Tractor Safety

		Tractor equipped with a Roll Over Protection Structure (ROPS)
		Seatbelts worn at all times
		"No Riders" rule strictly enforced
		Operators not wearing torn or loose clothing

### Lifting / Material Handling

		Lifting aides such as hand trucks used to transport heavy or awkward loads
		Correct lifting technique utilized

**Yes No**

**Animal Handling Facilities**

		Fences, gates, cages and other barriers sturdy and well maintained
		Facility equipped with vents and fans to provide adequate ventilation
		Manure pits covered with sturdy grating and occupants wearing respiratory protection
		Employees properly trained in the handling of livestock
		Appropriate gloves worn as necessary when working with animals

**Pesticide Storage**

		Storage areas restricted to unauthorized personnel
		MSDS sheets on file and accessible
		All chemicals stored in proper containers and appropriately labeled
		Personal protective equipment worn when handling chemicals
		Eyewash station properly maintained and free of obstructions
		Storage facility properly ventilated

**Fire Safety**

		Fire extinguishers located near chemical / fuel storage areas
		Fire extinguishers fully charged, easily accessible and locations clearly identified
		Flammable and combustible materials stored in approved cabinets
		"No Smoking" rules in hazardous areas strictly enforced

**Ladder Safety**

		Ladders inspected before use
		Employees not leaning over or standing on the top two steps of ladder
		Ladders placed on a secure and stable surface
		Ladders set up properly using the 4 to 1 rule – the base of the ladder set 1 foot away from the wall for every 4 feet of ladder height

**Fall Prevention**

		Proper footwear worn
		Adequate lighting in work areas
		Materials not stored near walkways and stairways
		Hoses and electrical cords tied up and not strewn across walkways
		All floor openings adequately covered
		Work areas free of clutter and debris



**Yes    No**

**Electrical Safety**

		Ground Fault Circuit Interrupters (GFCI) installed on electrical outlets near water sources
		Junction boxes, electrical outlets, switches and other electrical components adequately covered
		Light bulbs guarded to prevent being struck by objects and machinery
		Extension cords not used as permanent outlets
		Doors closed and circuit spaces covered on panel boxes

**First Aid**

		First aid kits available in all work areas
		First aid kits inspected and refilled on a regular basis
		Training provided on appropriate first aid treatment

**Outdoor Safety**

		Training provided on dealing with blizzards, tornadoes and other hazardous weather conditions
		Employees apply sun protection and drink plenty of liquids during the hot weather
		During cold weather, employees dress in layers to prevent hypothermia

