

Architecture and Engineering (A/E)

RFQ #2025-06-RE

Amendment 1

Question #	RFQ Page #	RFQ Section and Sub-Section Reference #/Heading	Question	NYSIF Response
1	16	Section 2 Technical Specifications	Are there any additional details on the IT Services requested on this RFP? I.E.	Statement of Works will be developed with detailed technical specifications as a need arises and NYSIF seeks an A/E firm to be assigned the task. Please see section 1.7 of the RFQ for additional information on "Distribution of Work."
2	16	Section 2 Technical Specifications	Does this include Network and Systems architecture or just one of the two?	No, this does not include network or systems architecture. The service being procured under this RFQ are for Architecture and Engineering, covered by NYS Finance Law 136-A. These services are not related to IT Infrastructure Architecture.
3	16	Section 2 Technical Specifications	Can the NYSIF share what types of distributed systems...Oracle, SQL, IIS, Linux, etc.	These services are not related to IT infrastructure architecture. This RFQ is for Architecture and Engineering services related to real estate covered by NYS Finance Law §136-a.
4	16	Section 2 Technical Specifications	For IT integrator responders, is it sufficient to include past performance and references? Without a more detailed scope, it's not possible to specifically share how we would integrate a three tier Oracle system, vs integrate Linux with a IIS front end, etc.	These services are not related to IT infrastructure architecture. This RFQ is for Architecture and Engineering services related to real estate covered by NYS Finance Law §136-a.
5	16	Section 2 Technical Specifications	Cyber related tasks were not included in the RFQ. Want to confirm that is not in scope for this RFQ.	These services are not related to IT infrastructure architecture. This RFQ is for Architecture and Engineering services related to real estate covered by NYS Finance Law §136-a.
6		Section 2 Technical Specifications/ Other 21 Related Services	Regarding 8. Commissioning Authority services will be hired separately per project. I am wondering if RFPs will be issued for each project and where we can access them if they will be.	Commissioning Authority services will be 'separate' from each project to ensure there is no conflict of interest between the architect of record and the awarded Commissioning Authority. Commissioning Authority services may be solicited under the awarded contract; however, if a conflict of interest exists, services would be procured outside of the contract. For services outside of this contract, as a NYS Agency, NYSIF must procure goods and services in accordance with the NYS Procurement Guidelines.
7	17	2.2.1 Personnel A Qualifications	Do all three departments have to be represented in the Prime Firm or can a subconsultant fill one of the roles?	The Prime Firm can have one of these roles fulfilled by a subcontractor.

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8	28	4.1 Bid Preparation	Third bullet indicates NO Cost proposal, but in fifth bullet Administrative, Technical and Cost Proposal files are listed. Please confirm only 3Administrative and Technical files are required.	The fifth arrow bullet under Section 4.1 is amended as follows: Bidders must submit each of the complete Administrative, and Technical, and Cost Proposals as separate electronic files on a single USB flash drive OR within the email submission. One example of an acceptable format for the files is unlocked Adobe PDF. NYSIF prefers that such files be searchable. The files must be representative of the original documents, including signatures/notaries. Electronic signatures will be accepted in lieu of original signature on the electronic version.
9	31	4.2.8 Appendices	Vendor Responsibility Questionnaire Appendix E is listed as a requirement. Is a VenRep System - Certificate Confirmation sufficient? Form has been filed and processed.	Yes.
10	31-32	4.2.8 Appendices	Are any of the required forms or certifications needed from the subconsultants? Or just the Prime Bidder?	Please see section 2.5 Subcontracting of the RFQ.
11	109,115	Form 103, Form 106	30% MWBE participation goal is listed in RFQ, what is the breakdown between MBE and WBE?	Per Appendix M: For purposes of this Contract, NYSIF hereby establishes an overall goal of 30% for MWBE participation, 18% for New York State-certified minority-owned business enterprise ("MBE") participation and 12% for New York State-certified women-owned business enterprise "WBE") participation (collectively, "MWBE Contract Goals") based on the current availability of MBEs and WBEs.
12	15	1.13 EXECUTIVE ORDER 22 LEADING BY EXAMPLE: DIRECTING STATE AGENCIES TO ADOPT A SUSTAINABILITY AND DECARBONIZATION PROGRAM	Does NYSIF expect A&E firms to meet the reporting requirements tied to Executive Order 22 on applicable task orders?	Yes.
13	8	1.4 Purpose of this RFQ	Will any of the task orders include LEED compliance or submitting for LEED certification as a part of this term contract?	This will be dependent on the location designation of the work requested. Statement of Works will be developed with detailed technical specifications as a need arises and NYSIF seeks an A/E firm to be assigned the task.

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14	16 / 18	2.1 Mandatory Requirements / 2.2.2 FIRM STRUCTURE, INTERNAL PROCEDURES AND CAPABILITIES, F. FIRM EXPERIENCE	Please clarify the demonstration of experience requirements. Page 16 requires 5 years of experience, and Page 18 requires 7 years of experience.	NYSIF is requiring the Prime Firm/Bidding Firm to have at least 5 years of experience. When compiling your bid, please submit a list and description of other similar projects completed within the past 7 years for NYSIF to review. Please do not provide information on projects older than 7 years.
15	31	4.2.8 Appendices-Cert-ST220	Do forms ST-220-CA and ST-220-TD are needed for this RFQ?	Yes; however these are not needed at the time of bid submission. These forms would be completed upon award.
16	8	1.4 and 2.2	Most of the services described under section 1.4 "Purpose of this RFQ" and 2.2 "Services to be provided" appear to be MEP related. Can you clarify if the services will be mainly MEPs/IT?	Statement of Works will be developed with detailed technical specifications as a need arises and NYSIF seeks an A/E firm to be assigned the task. Please see section 1.7 of the RFQ for additional information on "Distribution of Work."
17			How many buildings does NYSIF own and how many are they expected to be renovated through the contracts awarded through this RFP? How many per each of the regions?	NYSIF currently occupies 11 offices statewide as outlined below: - Region 1, Downstate NY: (1) Office in White Plains, (1) Office in New York City, (1) Office in Long Island. - Region 2, Central NY: (4) Offices in Albany, (1) Office in Syracuse, (1) Office in Binghamton. - Region 3, Western, NY: (1) Office in Rochester, (1) Office in Buffalo No amount of work is guaranteed.
18			Do the projects have an estimated construction cost budget?	No, this would be dependent on each individual project. Please see RFQ Section 1.7 which outlines the Distribution of Work process.
19			Is there a maximum contract value?	No.
20			Should we include an Environmental Consultant as part of the response to this RFQ?	Bidders proposals must demonstrate how each of the services to be provided (including other related services and additional scope of services) are met AND/OR attest to their ability to meet the requirement outlined in the RFQ. Note, services under this contract may be met either through the Prime firm or through a Subcontractor.

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21	18	2.2.3	We understand that specialized services as described under 2.2.3 "Additional Scope of services" would be discussed specifically during each Task Order and that these consulting firms are not to be included as part of the RFQ response; please confirm	Bidders proposals must demonstrate how each of the services to be provided (including other related services and additional scope of services) are met AND/OR attest to their ability to meet the requirement outlined in the RFQ. Note, services under this contract may be met either through the Prime firm or through a Subcontractor.
22	28	4.1	Does NYSIF accept proposals through a dropbox link or must they be attached to the email?	NYSIF cannot accept proposals via a dropbox link. NYSIF can only accept bids as specified in Section 4.3 of the RFQ.
23			Is there a page limit for the proposal?	No but refer to disclaimers about file size in Section 4.1 of the RFQ.
24	29	4.2 BID FORMAT	Please clarify what information is required in the Administrative Proposal assuming the Technical Proposal is information covered in sections 4.2.1-4.2.8	The "Administrative" proposal would be the Appendices listed in Section 4.2.8 of the RFQ. The "Technical" proposal would be the remaining information requested under the RFQ.
25	26 & 34	3.3 COST PROPOSALS & 4.2.2 BIDDER CERTIFICATIONS	There is no Fee Proposal required but the Bidder Certifications Form has numerous line items about Fees and Prices. Do we initial these statements even though nothing is being submitted?	No, the Bidder Certifications has been amended to remove/change the references to Fee Proposal.
26	32	4.2.8 APPENDICES	Contract Consultant Law, Appendix O requires Bidders to submit Form A. How does this form get completed prior to contract award? Are we to leave the contract information blank and just sign the bottom?	Please use estimates. Appendix O Form A can also be amended post-award if necessary.
27	138	APPENDIX Y	Does Subcontractor for the purpose of the RFP refer to all subconsultants? If so, confirm they are required to submit Appendix V.	Please see section 2.5 for more information on subcontracting.
28	109	APPENDIX M	How should we answer the Dollar Value of Subcontracts/Supplies/Services?	Please use estimates. Appendix M forms 101 and 103 may be amended post-award if necessary.
29	32	NDA	The NDA is listed as one of the appendices that must be completed and returned in the Administrative section of the proposal but the NDA is required after an award has been issued to the Bidder. Are we to include a blank NDA with the proposal?	This requirement is being amended. The NDA is not required as part of the bid submission. The NDA is required upon award per RFQ Section 2.1(7).
30	31	4.2.8 APPENDICES	Please confirm these get submitted as a separate Administrative pdf	Yes.
31	16	2.1 MANDATORY REQUIREMENTS	Is this a separate section of the Table of Contents or is it incorporated in Sections 4.2?	How the Prime Firm/Bidding Firm meets the Mandatory Requirements are to be included as a part of the Technical Proposal under Section 4.2.3 & 4.2.4.

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32	18 & 29	2.2.2 FIRM EXPERIENCE & 4.2.3 COMPANY BACKGROUND	page 18 asks for "list and description of other similar projects completed within the past 7 years" and page 29 asks for "other city, state or federal government agencies previously under contract with the Bidder's firm within the last five (5) years." Are these two separate lists?	Section 4.2.3(b) and 4.2.3(c) are requesting contracts/experience specifically with government agencies (city/state/federal). Section 2.2.2(F) is asking for the companies experience which may or may not include government agencies. Bidders may have overlap in their "Firm Experience" if they have worked with government agencies, but they may also be two separate lists if the Bidder would like to provide experience with private industry as well as government project experience.
33	18	2.2.2 PROJECT APPROACH	Where in the Table of Contents does the project approach go?	A firm's project approach should be outlined within their technical experience and description of proposed services.
34	17	2.2.1 PROJECT TEAM	Do Consultants relevant work experience and resumes get listed under 4.2.3 Company Background?	Yes, Consultant work experience and resumes should be included in the proposal submission if the Prime Firm intends to use these Consultants to meet the requirements of this RFQ.
35	30	4.2.6 REFERENCES	Are these the same as APPENDIX I?	Yes.
36	32	4.2.8 MWBE/EEO Requirements and Procedures, Appendix M	Please clarify how to complete forms 101 and 103 without knowing the project	Please use estimates. Appendix M forms 101 and 103 may be amended post-award if necessary.
37	124	Form A Contractor's Planned Employment	Please clarify how to complete Form A without knowing the required hours for the project	Please use estimates. Appendix O Form A can also be amended post-award if necessary.
38			We would appreciate any guidance on how special inspections are awarded within this contract and whether there are opportunities for firms like ours to participate.	Statement of Works will be developed with detailed technical specifications as a need arises and NYSIF seeks an A/E firm to be assigned the task. Please see section 1.7 of the RFQ for additional information on "Distribution of Work."
39			The "New York State Contract Reporter" webpage does not include any attached instructions for the RFQ requirements. Please advise if there are any instructions to follow?	The Request for Qualifications (RFQ) documents and further information can be found under "Current Procurement Opportunities" on our procurement webpage www.NYSIF.com/procurement
40			Could you send us the documents for the above referenced RFQ?	The Request for Qualifications (RFQ) documents and further information can be found under "Current Procurement Opportunities" on our procurement webpage www.NYSIF.com/procurement
41			Attachment #'s 1,2,3 and 4 are missing in the RFQ received. Can you please submit this portion of the RFQ?	The Request for Qualifications (RFQ) documents and further information can be found under "Current Procurement Opportunities" on our procurement webpage www.NYSIF.com/procurement

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42			Would you be able to provide a link or document outlining the standardized billing rates expected for this RFQ?	No. Please refer to RFQ Section 2.4 and 3.3 for information regarding rates and cost proposals.
43			<p>I see the following are minimum requirements for NYSIF Bid #2025-06-RE:</p> <p>3. Firm(s) must demonstrate their experience with the design & incorporation of (1) clean and/or renewable energy, (2) energy efficient systems, and (3) sustainable design.</p> <p>4. Firm(s) must demonstrate their experience in achieving and/or maintaining LEED certification. Must the prime have both of these minimum requirements or may our subconsultants provide these services?</p> <p>Are Joint Ventures allowed? If so, must the Joint Venture already be formed with an existing EIN#?</p>	<p>Proposals must be submitted by a single Prime Firm/Bidding Firm, and it must be bid under a single FEIN. Any additional firms the Prime Firm/Bidding Firm intends to work with as part of their proposal submission/contract would be Subcontractors. See Section 2.5 for additional information.</p> <p>Note, the Prime Firm/Bidding Firm must meet all Mandatory Requirements under 2.1 of the RFQ.</p>