



PO BOX 66699; ALBANY, NY 12206  
| [nysif.com](https://nysif.com)

5/14/25

The following (Q&A) will serve as Amendment #1 to NYSIF's Request for Quotes (RFQ) for Linked In Cloud Based Services, bid number 2025-47-IT. Material in this Amendment supersedes any contradictory material in the RFQ.

All bids are due 5/22/25, by 2:00 p.m.(eastern).

Sincerely,

Melissa McClellan  
Contract Management Specialist 2  
Department of Administration



New York State Insurance Fund  
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**Linked In Cloud Based Services**  
**RFQ #2024-47-IT**  
**Amendment 1**

Question #	RFQ Page #	RFQ Section and Sub-Section Reference #/Heading	Question	NYSIF Response
1			Will billing be done annually or all at once?	Payments will be made annually after the 1st day of the new term.
2	pg. 5	Mandatory Requirements	To ensure we submit a complete and responsive proposal, we would appreciate clarification on what specifically needs to be quoted as part of this opportunity. Could you please confirm the exact scope of services or deliverables NYSIF expects to be included in the quotation?	Please see Section 12, Mandatory Requirements, or Appendix Z, Fee Schedule for specific descriptions, part numbers, and quantities of each product that Bidder must be authorized to resell.
3	3	8/Participation of Minority & Women-Owned Business Enterprises (M/WBE)	For new small businesses (less than 2 years of existence, ineligible for ESD certification application submissions) that are Minority owned but not Women owned and may not have MWBE subcontractors, please advise which of the following forms have to be submitted: 1. Appendix M Form 101 2. Appendix M Form 102 3. Appendix M Form 103 4. Appendix M Form 104	If the vendor is not a NYS certified MWBE or SDVOB firm then they are ineligible to bid on this opportunity. Please refer to item 2 on page 1 of 9 in the RFQ Document. All vendors are required to submit form 101. If a vendor is a NYS registered MWBE Form 103 is required. If a vendor is not a registered MWBE then 104 is required.
4	3	8/Participation of Minority & Women-Owned Business Enterprises (M/WBE)	This is software license procurement. Is Appendix M - Form 101, 102, 103 even applicable when sourcing from Distributors.	Yes
5	3	8/Participation of Minority & Women-Owned Business Enterprises (M/WBE)	When sourcing license from a Distributor it may not be possible to include another business. What is NYSIF recommendation here.	Sourcing from another business is solely at the discretion of the vendor.

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6	4	9/Participation of Service-Disabled Veteran Owned Business	For new small businesses (less than 2 years of existence, ineligible for ESD certification application submissions) that are Minority owned but not Women owned and may not have MWBE subcontractors, please advise which of the following forms have to be submitted: 1. Appendix S Form S-100 2. Appendix S Form S-101 3. Appendix S Form S-200	If the vendor is not a registered NYS Service Disabled Veteran Owned Business (SDVOB) or MWBE the vendor is ineligible to bid on this opportunity. Please refer to item 2 on page 1 of 9 in the RFQ Document. If a vendor is a NYS registered SDVOB Form 100 is required. If the vendor is not a certified SDBOV then For S-200 is required.
7	4	9/Participation of Service-Disabled Veteran Owned Business	This is software license procurement. Is Appendix S - Form 100 and Form 101 even applicable when sourcing from Distributors.	Yes
8	4	9/Participation of Service-Disabled Veteran Owned Business	When sourcing license from a Distributor it may not be possible to include another business. What is NYSIF recommendation here.	Sourcing from another business is solely at the discretion of the vendor.
9	6	13/Cost Factors and Fee Schedule	Is NYSIF exempt from NY State and NY Federal taxes. If not, please provide the tax schedule and rate.	NYSIF is tax exempt, a letter will be furnished upon award.
10	6	13/Cost Factors and Fee Schedule	Is NYSIF exempt from New York City taxes. If not, please provide the tax schedule and rate.	NYSIF is tax exempt, a letter will be furnished upon award.
11	6	15/Required Appendices and Exhibits	When submitting the bid via email, do we need to submit each form as a separate attachment in the same email.	It is preferable to have them separate, but the submission can be in one form.
12	6	15/Required Appendices and Exhibits	What is the maximum size in MB for individual email attachment and over all email size with all of its attachments.	The maximum file size NYSIF can receive via email is 35 mb.

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13	6	15/Required Appendices and Exhibits	What are the submission instructions when either an attachment or the email size exceeds the maximum size in MB.	Should the email exceed the maximum size the vendor should send additional emails and label them for example 1 of 3, 2 of 3, 3 of 3.
14	94	Appendix M Form 106	If applicable please provide the following information for Appendix M form 106 1. % of MWBS participation 2. % of MBE participation 3. % of WBE participation	1. 30% of MWBS participation 2. 18% of MBE participation 3. 12% of WBE participation
15	95	ST-220-CA	Please provide the following: 1. Covered Agency Address 2. Covered Agency Phone	1. NYSIF, 199 Church St., NY, NY 10007 2. Leave Blank
16	97	ST-220-TD	Please provide the following: 1. Covered Agency Address 2. Covered Agency Phone	1. NYSIF, 199 Church St., NY, NY 10007 2. Leave Blank