



ATTACHMENT 7

MANDATORY REQUIREMENTS CERTIFICATION

CERTIFICATIONS:

- _____ 1. Bidder affirms that they understand the following: This is a public work Contract covered by Article 8 and Article 9 of the New York State Labor Law, see NYSIF Exhibit B for additional details. It is the responsibility of the Prime Contractor to ensure that all personnel are paid in accordance with the appropriate prevailing wage and supplement schedules, see Attachment 3. Certified Payroll Records must be submitted throughout the duration of the work.
- _____ 2. Bidder affirms that they understand the following: This is a public work Contract covered by Article 8 of the Labor Law. Labor Law Section 220-I (6) prohibits contractors from bidding on public work and subcontractors from commencing work unless the contractor or subcontractor is registered with NYSDOL. Contractors are to submit their Certificate of Registration with their bid materials. Failure to provide proof of registration may result in the disqualification of a bidder.
- _____ 3. Bidder affirms that they have five (5) years of experience in providing comprehensive facility management and maintenance services of similar or greater size and scope. Facility management is defined as managing and maintaining all aspects of a building's physical plant, including but not limited to mechanical systems, janitorial, minor repairs and preventative maintenance. The Bidder must have experience in:
 - a. The operation of commercial building mechanical and control systems;
 - b. Successful troubleshooting and/or performance verification of mechanical control systems;
 - c. Successful troubleshooting and/or performance verification of other building systems including but not limited to energy management systems (EMS), fire alarm/security systems, and general building and lightning electrical control systems, HVC, standpipe, and generators;
 - d. Testing instrumentation;
 - e. Planning and delivery of property management services;
 - f. Maintaining regular liaison with Property Manager, or their designee, and resolving building-oriented complaints;

- g. Implementing cost control and savings measures to ensure the building is operated effectively and efficiently; and
- h. Inspection of life/safety mechanicals.

- _____ 4. Bidder affirms that they understand the following: The Contractor must be able to carry an average of 1.5 months of billings in receivables from NYSIF. This includes funds advanced to subcontractors to complete any of the facilities maintenance services identified in this RFP as well as funds due directly to the Contractor. This amount should include both the normal receivables for services and supplies provided directly by the Contractor, such as salaries for staff, as well as any other maintenance services rendered.
- _____ 5. Bidder affirms that they or their Proposed Subcontractors have a minimum of five years' experience in providing commercial HVAC maintenance and service on the equipment detailed (Attachment 5).

Signature

Date

Typed/Printed Name

Company Name

Title