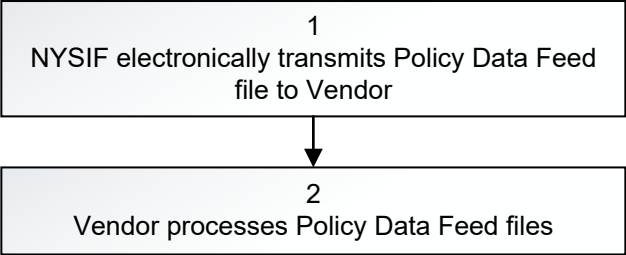


NEW YORK STATE INSURANCE FUND ELECTRONIC REPORT OF NYSIF POLICY INFORMATION PROJECT PLAN

NYSIF/Vendor Policy Data Feed High Level Process



ATTACHMENT 4
POLICY DATA FEED FILE LAYOUT

Technical Specifications for Policy Data Feed

Purpose:

This process will ensure that the vendor receives data on all active NYSIF policies to be used to verify the caller is covered by NYSIF. This file will be transfered to the vendor daily with all active policies as of submission.

The included grids below present the anticipated data elements which are captured by these segments:

- Policy (POL)
- Insured (INS)
- Location (LOC)
- Insured Contact (ICT)
- Class Codes (CLS)

NYSIF shall:

- Create a Policy Data Feed file daily with all valid policies
- Name the Policy Data Feed file using the Policy Data Feed File Naming Convention as defined below
- Encrypt the Policy Data Feed file using an agreed upon encryption methodology
- Transmit the Policy Data Feed file via SFTP
- Transmit the Policy Data Feed file daily at a to be determined time

Vendor shall:

- Process the Policy Data Feed file in accordance with NYSIF business rules

Policy Data File Naming Convention

NYSIF247FROI_POLICY_DATA_FEED_<YYYYMMDDHHMMSS>.TXT
Sample: NYSIF247FROI_POLICY_DATA_FEED_20240817123004.TXT

Policy (POL)

Column Name	Format	Length	Beg	End
Record Type	Char	3	1	3
Policy Number	Char	30	4	33
Policy Number Suffix	Char	4	34	37
Policy Period Start Date	Char	8	38	45
Policy Period End Date	Char	8	46	53
Policy Period Time Zone	Char	2	54	55
Underwriting Company Code	Char	20	56	75
Underwriting Company Name	Char	100	76	175
Underwriting Company NAICS	Char	6	176	181
Policy FEIN	Numeric	9	182	190
Notes	Char	250	191	440
Action Code	Char	1	441	441
Governing class code	Numeric	4	442	445
Governing class code description	Char	40	446	485
Filler	Char	1515	486	2000

Insured (INS)

Column Name	Format	Length	Beg	End
Record Type	Char	3	1	3
Policy Number	Char	30	4	33
Policy Number Suffix	Char	4	34	37
Policy Period Start Date	Date	8	38	45
PolicyPeriod End Date	Date	8	46	53
Policy FEIN	Numeric	9	54	62
Policyholder Code	Char	16	63	78
Policyholder Type	Char	7	79	85
Policyholder Formal Name	Char	120	86	205
Policyholder DBA Name	Char	60	206	265
Policyholder Physical Address1	Char	100	266	365
Policyholder Physical Address2	Char	100	366	465
Policyholder Physical City	Char	50	466	515
Policyholder Physical State Code	Char	2	516	517
Policyholder Physical ZipCode	Char	9	518	526
Policyholder Physical Country Code	Char	5	527	531
Policyholder Mailing Address1	Char	100	532	631
Policyholder Mailing Address2	Char	100	632	731

ATTACHMENT 4
POLICY DATA FEED FILE LAYOUT

Insured (INS) Continued

Column Name	Format	Length	Beg	End
Policyholder Mailing City	Char	50	732	781
Policyholder Mailing State Code	Char	2	782	783
Policyholder Mailing Zip Code	Char	9	784	792
Policyholder Mailing Country Code	Char	5	793	797
Notes	Char	250	798	1047
Action Code	Char	1	1048	1048
Filler	Char	952	1049	2000

Location (LOC)

Column Name	Format	Length	Beg	End
Record Type	Char	3	1	3
Policy Number	Char	30	4	33
Policy Number Suffix	Char	4	34	37
Policy Period Start Date	Char	8	38	45
Policy Period End Date	Char	8	46	53
Policyholder Code	Char	20	54	73
Location Code	Char	30	74	103
Location Formal Name	Char	120	104	223
Location DBAName	Char	60	224	283
Location Address1	Char	100	284	383
Location Address2	Char	100	384	483
Location City	Char	50	484	533
Location State Code	Char	2	534	535
Location Zip Code	Char	9	536	544
Location Country Code	Char	5	545	549
Notes	Char	250	550	799
Action Code	Char	1	800	800
Filler	Char	1200	801	2000

Insured Contact (ICT)

Column Name	Format	Length	Beg	End
Record Type	Char	3	1	3
Policyholder Code	Char	20	4	23
Contact Last Name	Char	50	24	73
Contact First Name	Char	20	74	93
Contact Email Address	Char	100	94	193
Contact Office Phone	Char	10	194	203
Contact Office Phone Extension	Char	6	204	209
Contact Mobile Phone	Char	10	210	219
Contact Mobile Phone Extension	Char	6	220	225
Contact Other Phone	Char	10	226	235
Contact Other Phone Extension	Char	6	236	241
Contact Fax	Char	10	242	251
Filler	Char	1749	252	2000

Class Codes (CLS)

Column Name	Format	Length	Beg	End	Description
Record Type	Char	3	1	3	
Class Indicator	Numeric	1	4	4	1 - indicates governing class code on the policy
Class Code	Numeric	4	5	8	
Class Description	Char	100	9	108	
Filler	Char	1892	109	2000	