



**REQUEST FOR QUOTES
MOBILE APPLICATION SECURITY TESTING
RFQ #2026-52-IT**

1. OVERVIEW OF THE NEW YORK STATE INSURANCE FUND

NYSIF is the largest workers' compensation insurer in New York State and among the ten largest nationwide. NYSIF covers 2 million workers and insures 200,000 employers in New York State. NYSIF's mission is to guarantee the availability of workers' compensation, disability insurance and paid family leave at the lowest possible cost to New York employers while maintaining a solvent fund. Since its inception 110 years ago, NYSIF has fulfilled this mission by competing with other insurance carriers to ensure a fair marketplace while serving as a guaranteed source of coverage for employers that cannot secure coverage elsewhere. NYSIF strives to achieve the best health outcomes for injured workers and be an industry leader in price, quality, and service for New York employers. For more information, visit nysif.com.

2. PURPOSE OF THIS REQUEST FOR QUOTES (RFQ)

The New York State Insurance Fund (NYSIF) intends to procure Mobile Application Security Testing pursuant to its discretionary purchasing authority under State Finance Law §163(6). This procurement opportunity is limited to New York State small businesses certified as Minority or Women Owned Businesses pursuant to Article 15-A of the New York State Executive Law or small businesses certified as Service-Disabled Veteran Owned Businesses pursuant to Article 3 of the New York State Veterans' Services Law. The value of the resulting contract from this procurement will not exceed \$1,500,000.

3. CONTRACT TERMS & APPROVAL

NYSIF is seeking a one-year agreement for the services outlined above. The term of this agreement would commence upon the approval by the Office of State Comptroller.

The contract between NYSIF and the successful Bidder will not be binding until it has been approved by the New York State Comptroller.

Appendix A, Standard Clauses for New York State Contracts, as attached to this RFQ, will prevail should there be a conflict between any term or condition in the text of this document and the terms.

4. CALENDAR

DATE	EVENT	COMMENTS
5/26/2026	RFQ Issued	
12:00 PM 6/2/2026	Final date for bidder inquiries <u>Attachment 2 Question Submission Form</u>	Written inquiries only using " <u>Attachment 2 Question Submission Form</u> " by 12:00 p.m. (EST) to: Email: contracts@nysif.com Fax: 518-437-4209

6/9/2026	Responses to Inquiries	Written responses will be posted on NYSIF's website
2:00 PM 6/16/2026	Final date for submission of bids	<p>Deadline for response to this RFQ.</p> <p>All sealed bids MUST be addressed to:</p> <p>Email: contracts@nysif.com Subject Line: Formal Proposal – Bid #2026-52-IT</p> <p>OR:</p> <p>Mail: NYSIF – Procurement Unit Bid #2026-52-IT 15 Computer Drive West Albany, NY 12205</p> <p>and received by 2:00 p.m. (EST)</p>
TBD	Anticipated Start Date	Subject to the required approvals.

5. INQUIRIES/ISSUING OFFICE/DESIGNATED CONTACT

All inquiries concerning this solicitation will be addressed to the following Designated Contacts:

Shanece Robinson
 Contract Management Specialist
 E-Mail: contracts@nysif.com

Allison Lund
 Contract Management Specialist
 E-Mail: contracts@nysif.com

For inquires related specifically to Minority and Woman Owned Business Enterprises (MWBE) and Service-Disabled Veteran Owned Business (SDVOB) provisions of this procurement solicitation, the designated contact is:

MWBE/SDVOB Oversight Officer
 E-Mail: contracts@nysif.com

All amendments, clarifications and any announcements related to this procurement will be posted on [NYSIF's website](#). It is the sole responsibility of the bidders to check the website for any amendments, clarifications or updates. All applicable amendment information must be incorporated into the firm's proposal. Failure to include this information in your proposal may result in the proposal being deemed non-responsive.

6. QUESTION & ANSWER PERIOD

All questions related to this RFQ or the contract process must be submitted in writing using "Attachment 2 Question Submission Form" to contracts@nysif.com by 12:00 PM on 6/2/2026. Responses to bidder's questions will be posted on [NYSIF's procurement website](#) on 6/9/2026. Prospective Bidders should note that all clarifications and exceptions are to be resolved prior to the submission of a bid. Answers may be included in a bid addendum.

All amendments, clarifications and any announcements related to this procurement will be posted on [NYSIF's procurement website](#). It is the sole responsibility of the bidders to check the website for any amendments, clarifications or updates. All applicable amendment information must be

incorporated into the firm's proposal. Failure to include this information in your proposal may result in the proposal being deemed non-responsive.

7. INSURANCE REQUIREMENTS

Bidders are required to provide Workers Compensation and NYS Disability Benefits, as required by New York State. Visit the [Workers' Compensation Coverage website](#) and the [Disability Benefits Coverage website](#) for further information.

An ACORD form is not acceptable proof of New York State workers' compensation or disability benefits insurance coverage. Proof of compliance must be submitted on one of the following forms designated by the New York State Workers' Compensation Board:

- A. Workers' Compensation (including occupational disease) and Employer's Liability New York Statutory Endorsement with a minimum limit of \$1,000,000 as evidenced by one of the following certificates (Acord certificates are not acceptable):
- 1) **Form CE-200**, *Certificate of Attestation for New York Entities With No Employees and Certain Out of State Entities*, That New York State Workers' Compensation and/or Disability Benefits Insurance Coverage is Not Required, which is available on the [New York State Workers' Compensation Board's website](#);
 - 2) **Form C-105.2** (9/07 or most current version), *Certificate of Workers' Compensation Insurance*, sent to the Agency by the Contractor's insurance carrier upon request, or if coverage is provided by the New York State Insurance Fund they will provide **Form U-26.3** to the Agency upon request; or
 - 3) **Form SI-12**, *Certificate of Workers' Compensation Self-Insurance*, available from the New York State Workers' Compensation Board's Self-Insurance Office, or **Form SIG-105.2**, *Certificate of Participation in Workers' Compensation Group Self-Insurance*, available from the Contractor's Group Self-Insurance Administrator.
- B. Disability Benefits:
- 1) **Form CE-200**, *Certificate of Attestation for New York Entities With No Employees and Certain Out of State Entities*, That New York State Workers' Compensation and/or Disability Benefits Insurance Coverage is Not Required, which is available on the [New York State Workers' Compensation Board's website](#);
 - 2) **Form DB-120.1** (May '06, or most current version), *Certificate of Disability Benefits Insurance*, sent to the Agency by the Contractor's insurance carrier upon request; or
 - 3) **Form DB-155**, *Certificate of Disability Benefits Self-Insurance*, available from the New York State Workers' Compensation Board's Self-Insurance Office.

8. PARTICIPATION OF MINORITY & WOMEN-OWNED BUSINESS ENTERPRISES (M/WBE)

It is the policy of NYSIF to encourage the greatest possible participation by Minority and Women-Owned Business Enterprises (MWBE) as Bidders, subcontractors and suppliers on its procurement contracts, consistent with New York State laws. NYSIF has established a goal of 30% MWBE participation for its contracts.

Bidders are required to complete the forms contained within Appendix M and submit those with the bid proposal. Failure to properly complete and provide these documents may result in rejection of the bid.

The Awarded Contractor(s) will be required to demonstrate its ability to meet NYSIF's goals for MWBE participation by documenting all subcontracted work related to this contract for which MWBE participation will take place. If a waiver (or partial waiver) from meeting NYSIF's MWBE goals is being sought, the contractor MUST complete the waiver form (Form 104 of Appendix M)

and provide supporting documentation as listed on the form's instructions detailing extensive efforts taken to seek and sub-contract MWBE vendors for this procurement.

The awarded contractor may be required to submit subcontractor and payment information in the New York State Contract System on a regular basis throughout the term of the contract. Subcontractors may also be required to verify such payments through this system.

Proof of utilization and payment to MWBE subcontractors is required.

Please see Appendix M for further information.

9. PARTICIPATION OF SERVICE DISABLED VETERAN OWNED BUSINESSES

Article 3 of the New York State Veterans' Services Law provides for more meaningful participation in public procurement by certified Service-Disabled Veteran-Owned Businesses ("SDVOB"), thereby further integrating such businesses into New York State's economy. NYSIF recognizes the need to promote the employment of service-disabled veterans and to ensure that certified service-disabled veteran-owned businesses have opportunities for maximum feasible participation in the performance of NYSIF contracts.

In recognition of the service and sacrifices made by service-disabled veterans and in recognition of their economic activity in doing business in New York State, Bidders are expected to consider SDVOBs in the fulfillment of the requirements of the Contract. Such participation may be as subcontractors or suppliers, as protégés, or in other partnering or supporting roles.

NYSIF hereby establishes an overall goal of 6% for SDVOB participation, based on the current availability of qualified SDVOBs. For purposes of providing meaningful participation by SDVOBs, the Bidder/Contractor should reference the directory of [New York State Certified SDVOBs](#). Questions regarding compliance with SDVOB participation goals should be directed to the NYSIF Designated Contacts at contracts@nysif.com. Additionally, following Contract execution, Contractor is encouraged to contact the Office of General Services' Division of Service-Disabled Veterans' Business Development at 518-474-2015 or VeteransDevelopment@ogs.ny.gov to discuss additional methods of maximizing participation by SDVOBs on the Contract.

Bidders are required to complete the forms contained within Appendix S and submit those with the bid proposal. Failure to properly complete and provide these documents may result in rejection of the bid.

The Awarded Contractor(s) will be required to demonstrate its ability to meet NYSIF's goals for SDVOB participation by documenting all subcontracted work related to this contract for which SDVOB participation will take place. If a waiver (or partial waiver) from meeting NYSIF's SDVOB goals is being sought, the contractor MUST complete the waiver form (Form S-200 of Appendix S) and provide supporting documentation as listed on the form's instructions detailing extensive efforts taken to seek and sub-contract SDVOB vendors for this procurement.

The awarded contractor may be required to submit subcontractor and payment information in the New York State Contract System on a regular basis throughout the term of the contract. Subcontractors may also be required to verify such payments through this system.

Proof of utilization and payment to SDVOB subcontractors is required.

Please see Appendix S for further information.

10. USE OF GENERATIVE ARTIFICIAL INTELLIGENCE (GenAI) BY BIDDERS/CONTRACTORS

Bidders/Contractors may not use any GenAI technology, tool or solution, including GenAI transcription or recording tools without prior written approval from NYSIF. This provision applies to any and all technology systems that deploy GenAI technology. For the purposes of this provision, GenAI is defined as any form of Artificial Intelligence (AI) that is capable of creating and/or generating text, images, or other media, using generative models or otherwise simulating human intelligence through learning, reasoning, and/or self-correction. This includes any GenAI technology that is composed of, uses, or implements machine learning algorithms to generate wholly new content, whether supervised, unsupervised or partially supervised by a human being. It also includes any GenAI models that learn from the patterns and structure of their input training data and then generate new data that has similar characteristics based on those inputs.

If a Bidder/Contractor will be using GenAI technology, tool or solution, either directly or indirectly, to provide any part of the services under this solicitation, the Bidder/Contractor must disclose this within their proposal submission. Failure to disclose the use of GenAI in your proposal may result in the disqualification of your proposal.

11. USE OF NYSIF TRADEMARK AND LOGO

Bidders/Contractors may not use NYSIF, its name, trademarks, or logo in any marketing, advertising or similar material without prior written approval from NYSIF. NYSIF will need to approve any website content with NYSIF’s name, trademarks or logo and should be notified of any website content change with the aforementioned criteria. NYSIF shall display the vendor contact information on the NYSIF website with approval from the vendor.

12. MANDATORY REQUIREMENTS

Bidders submissions must demonstrate how each of the following mandatory requirements are met AND/OR attest to their ability to meet the mandatory requirement. Each proposal response should cite the particular RFQ section and paragraph number being addressed.

1. Bidder must be either a **NEW YORK STATE CERTIFIED** Minority or Women Owned Business as defined by Article 15-A of the New York State Executive Law or small business certified as Service-Disabled Veteran Owned Business as defined by Article 3 of the New York State Veterans’ Services Law. This requirement may **NOT** be satisfied using a subcontract or distributor who has the required certifications.
2. Bidder must be an authorized reseller of Synopsis and be authorized to resell the following:

Product Description	SKU	Quantity
Platform Advanced Guided Coverage 4x (1 app) (per OS) [recurring]	NS-PLAG-004	4
Platform Service and Support - Pro [recurring]	NS-PLTPRO	1

Resellers should reach out to Owen Chaney owen.chaney@carahsoft.com for pricing.

13. COST FACTORS / FEE SCHEDULE

The Fee Schedule Proposal (Appendix Z), must include all direct and indirect costs, including, but not limited to, direct labor costs, overhead, fee or profit, clerical support, equipment, materials, supplies, managerial (administrative) support, system maintenance, system trouble shooting and modifications, all documents, reports, forms, reproduction and any other costs.

14. REQUIRED APPENDICES AND EXHIBITS

The following appendices are required for this procurement. Where applicable, appendices must be completed and submitted with proposals. Bidders must carefully review all appendices.

Appendix A.	Standard Clauses For All New York State Contracts
Appendix B.	General Specifications
Appendix B1.	Additional Specifications for Technology Contracts
Appendix C.	Contract Provisions
Appendix D.	Questionnaire "Nondiscrimination In Employment In Northern Ireland: MacBride Fair Employment Principles"
Appendix E.	Vendor Responsibility Questionnaire (See below for additional details)
Appendix F.	NYS Certifications
Appendix G.	Encouraging Use of New York State Businesses in Contract Performance
Appendix H.	Disclosure of Prior Non-Responsibility Determinations
Appendix J.	EO 16 Certification: Prohibiting State Agencies and Authorities from Contracting with Businesses Conducting Business in Russia
Appendix M.	Participation by Minority & Women-Owned Business Enterprises Requirements & Procedures. Appendix M requires Bidders to submit (i) form 101; (ii) form 103 or a copy of bidders current NYSDDED MWBE certification; and (iii) form 106 or a copy of bidders EEO policy. (Form 102 Attached Separately)
Appendix N.	ST-220CA, ST-220TD
Appendix S.	Use of Service-Disabled Veteran-Owned Business Enterprises in Contract Performance
Appendix X.	EO 177 Certification: Prohibiting State Contracts With Entities That Support Discrimination
Appendix Y.	Subcontractor Utilization (if applicable)
Appendix Z.	Fee Schedule
Attachment 1	Appendix M, Form 102, Work Force Employment Utilization (Excel)
Attachment 2	Question Submission Form (Excel)

Vendor Responsibility Questionnaire: NYSIF recommends that vendors file the required Vendor Responsibility Questionnaire online via the New York State VendRep System. To enroll in and use the New York State VendRep System, see the VendRep System Instructions available at [Office of the State Comptroller's \(OSC\) website](#) or to enroll, go directly to the [VendRep System online](#).

OSC provides direct support for the VendRep System through user assistance, documents, online help, and a help desk. Visit the [OSC Help Desk webpage](#) for direct contact information. Proposers opting to complete the paper questionnaire are directed to the Appendix E Vendor Responsibility Questionnaire included within this RFQ.

15. BID FORMAT

Bidders must submit each of the complete Administrative, Technical, and Cost Proposals **as separate electronic files** on a single USB flash drive or email submission. One example of an acceptable format for the files is unlocked Adobe PDF. NYSIF prefers that such files be searchable. The files must be representative copies of the original documents, **including signatures/notaries**. Electronic signatures will be accepted in lieu of original signature on the

electronic version. The electronic copy of your proposal & fee schedule **may not be password protected**. Bids/Proposals are to be submitted with each numbered item listed below as a separate section. Each proposal must follow the provided format, or the bid may be deemed non-responsive.

16. BID SUBMISSION & DELIVERY

Bidders assume all risks for timely, properly submitted deliveries. Bidders are strongly encouraged to arrange for delivery of bids to NYSIF prior to the date of the bid opening.

- **Emailed Bids**

An email to contracts@nysif.com containing the bid must clearly outline the following information:

Email Subject line: Formal Proposal – Bid # 2026-52-IT

OR

- **Hand Deliveries / Parcel Service / Courier**

An envelope and/or package containing a bid should be clearly marked as follows, and shall be delivered to:

**NYSIF – Procurement Unit
Bid # 2026-52-IT
15 Computer Drive West
Albany, NY 12205**

Bidders assume all risks for timely, properly submitted deliveries.

Hand Deliveries, Parcel Service, Courier, and/or Emailed bids must be received by 2:00 PM on 6/16/2026. Bids received after the due date & time will be considered late and handled in accordance with Appendix B, Clause 9.

Acceptable Parcel Services would include but are not limited to United Parcel Service (UPS), USPS, FedEx, and DHL. Hand Deliveries and the use of other Courier services are acceptable.

17. BID OPENING

All bids received by the due date and time established on the RFQ calendar will be opened and recorded in accordance with NYSIF's procurement procedures. The results of the bid will be posted on the [NYSIF procurement page](#).



'NO BID' FORM

RFQ # 2026-52-IT

DESCRIPTION: MOBILE APPLICATION SECURITY TESTING

CONTRACT PERIOD: 1 Year

PROPOSALS DUE: DATE: TIME:	 6/16/2026 2:00 p.m.	SUBMIT 'NO BIDS' TO: Email: contracts@nysif.com Subject Line: No Bid Form – Bid #2026-52-IT OR mailed via UPS, USPS, FedEx, or DHL to: NYSIF - Procurement Unit Bid # 2026-52-IT 15 Computer Drive West Albany, NY 12205
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Bidders choosing not to bid are requested to complete and return only this page.

- 1. We do not provide the requested services.
- 2. We are unable to bid at this time because:

- 3. Please remove our firm from your mailing list.

FAILURE TO RESPOND TO THIS BID SOLICITATION MAY RESULT IN YOUR FIRM BEING REMOVED FROM OUR MAILING LIST. A "NO BID" IS CONSIDERED A RESPONSE.

Name of Firm: _____ FEIN: _____

Address: _____

Web Page: _____ Telephone: _____

Email Address: _____ Fax: _____

Signature: _____ Date: _____

Typed Name & Title: _____