



**ATTACHMENT 1**

**MANDATORY REQUIREMENTS CERTIFICATION**

**CERTIFICATIONS:**

- \_\_\_\_\_ 1. Provide evidence that at least 15% of the bidder's book of business is workers' compensation related. Evidence must be included with your proposal and must be clearly labeled and identified.
  - 1a. Evidence documentation title:  
For example – [Filename1.pdf, Page X-X] and [Filename2.docx, Page X Section X].  
  
\_\_\_\_\_  
  
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- \_\_\_\_\_ 2. The bidder must have at least three (3) years of experience in the process of reviewing and evaluating claims to calculate the required Medicare Set Aside allocation, and the submission of their proposed Medicare Set Aside to CMS (Centers for Medicare and Medicaid Services) for settlement approval, in accordance with CMS (Centers for Medicare and Medicaid Services) Rules and Regulations governing Medicare Set Aside, without bias.
- \_\_\_\_\_ 3. Bidder must follow CMS rules on covered drugs and pricing methodology and must incorporate FDA updates affecting drug pricing. Bidder must provide clear medical and pharmacy cost projections justifying each MSA amount.
- \_\_\_\_\_ 4. Bidder must be registered with the Workers' Compensation Board and have the capability to retrieve files from the eCase application.
- \_\_\_\_\_ 5. Bidder must be able to intake claims/referrals using a NYSIF standardized intake form, if and when NYSIF requires it. Bidder may utilize their own release forms as required.

\_\_\_\_\_  
**Signature**

\_\_\_\_\_  
**Date**

\_\_\_\_\_  
**Typed/Printed Name**

\_\_\_\_\_  
**Company Name**

\_\_\_\_\_  
**Title**