



PO BOX 66699; ALBANY, NY 12206
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September 02, 2026

The following (Q&A) will serve as Amendment #1 to NYSIF's Request for Quotes (RFQ) for ThoughtFarmer Intranet Redesign Services, bid number 2026-69-ADM. Material in this Amendment supersedes any contradictory material in the RFQ.

Please note that the due date for the submission of bids remains unchanged.

All bids are due September 10, by 2:00 p.m.(eastern).

Sincerely,

A handwritten signature in black ink, appearing to read "Kolby Carpenter", is positioned above the printed name.

Kolby Carpenter
Contract Management Specialist 2

ThoughtFarmer Intranet Redesign Services RFQ 2026-69-ADM Amendment 1				
Question	RFQ Page #	RFQ Section and Sub-Section Reference # / Heading	Question	NYSIF Response
1	5	§12 Mandatory Requirements, Item 2	Mandatory Requirement 2 states the bidder must be authorized to resell ThoughtFarmer products. May this requirement be satisfied through a teaming arrangement or subcontract with ThoughtFarmer, Inc. or an authorized ThoughtFarmer partner, with the certified SDVOB bidder serving as prime contractor and performing the redesign services? Requirement 1 expressly prohibits satisfying certification via subcontract, but Requirement 2 contains no such restriction — please confirm.	The awarded vendor must not be prohibited from reselling ThoughtFarmer products. Please reach out to the ThoughtFarmer contact provided within the RFQ to obtain a quote.
2	5	§12 Mandatory Requirements, Item 2	If reseller authorization must reside with the bidder itself, will authorization obtained after bid submission but prior to contract award satisfy the requirement?	Please see the response to question 1.
3	5	§13 Cost Factors / Fee Schedule (Appendix Z)	Please confirm the structure of the Appendix Z Fee Schedule: does it include ThoughtFarmer license/subscription resale line items, professional services line items, or both? Please provide current license counts, user counts, and renewal dates needed to price any resale components.	All blanks on the Appendix Z - Fee Schedule must be filled in with a numerical value by the bidder. No additional information is needed to obtain a quote from ThoughtFarmer.
4	1	§2 Purpose	Please describe the current ThoughtFarmer environment: version and deployment model (cloud or on-premises), approximate number of users, number of sites/sections, approximate page and content volume, and primary user groups.	Not relevant to this RFQ.
5	1	§2 Purpose	What specific redesign services and deliverables does NYSIF expect (e.g., information architecture, navigation redesign, custom theming, content cleanup/migration, permissions/governance, integrations, analytics, training)? Is a statement of work or technical specification available?	Not relevant to this RFQ. No.
6	1	§2 Purpose	What integrations are in scope or anticipated (e.g., Microsoft 365/Teams/SharePoint, identity/SSO, HR systems, service desk, document repositories)?	Not relevant to this RFQ.
7	6	§15 Bid Format	Please confirm the method of award: will award be made to the lowest-priced responsive/responsible bidder, or on a best-value basis? If best value, please describe the evaluation criteria and their relative weights.	While this award is under NYSIF's discretionary authority, NYSIF intends to award the responsive and responsible bidder that submits the lowest cost proposal.
8	5	§12 / Appendix X	Is subcontracting permitted, and is there a minimum percentage of contract work that must be performed by the certified SDVOB/MWBE prime contractor?	Subcontracting is not prohibited, however, this is strictly a reselling opportunity. The prime contractor must be either a NYS certified MWBE or SDVOB.
9	1	§2 Purpose	What accessibility standards must the redesigned intranet meet (e.g., WCAG 2.1 AA, NYS-P08-005), and is formal accessibility testing and documentation required?	Not relevant to this RFQ.
10	1	§4 Calendar	Is the work anticipated to be performed remotely, on-site at NYSIF locations, or hybrid? What is the anticipated schedule for the initial redesign within the five-year term?	Not relevant to this RFQ.
11	4	§10 Use of GenAI	Does the GenAI disclosure requirement apply only to GenAI used in delivering the contracted services, or also to general-purpose productivity tools used in preparing the proposal?	While <i>Section 10 – Use Of Generative Artificial Intelligence (GenAI) by Bidders/Contractors</i> is restrictive to the services to be provided by the awarded vendor, bidders are strongly encouraged to not use Generative AI in the development of their proposal.