ATTACHMENT 1

MANDATORY REQUIREMENTS CERTIFICATION

CERTIFICATIONS:

_____1. Bidder certifies it, and all staff providing consultant services, are certified by the NYS DOL as a Workplace Safety and Loss Prevention Consultant(s) at the time of proposal submission and will maintain certification all times when providing CR 59 consultation services to NYSIF policyholders, and has provided proof of certification for all individuals providing services with its proposal.

_____2. Bidder certifies it, and all staff providing consultant services have three (3) years of experience providing CR 59 consultation services to New York State employers as a primary course of business.

_____3. Bidder certifies it has the ability to provide services for the entire geographic region(s) they are bidding on. Bidders may apply for one, some, or all regions(s). See Attachment 5 for a map of the Regions and Section 1.7 of the RFP "Method of Award / Distribution of Work" for further details.

_____4. Bidder certifies it has provided a minimum of five (5) examples of completed CR 59 consultation reports spanning the past three (3) years with its proposal.

_____5. Bidder certifies that it understands that if the primary owner of the bidding company and/or their staff are also employed by any New York State (NYS) agency, municipality, or other entity subject to Public Officers Law 73 and 74, they must provide NYSIF with a letter from their employer's Ethics Office approving the outside employment. NYSIF approval of the letter is required. Note well, if necessitating circumstances don't exist at the time of bid submission, Bidder must state as much in their proposal. NYSIF must be notified in writing immediately if at any time an individual enters into employment with an entity subject to NYS Public Officers Law 73 and 74.

_____6. Bidder certifies that the primary owner and all staff are not employed by an insurance company and understands that NYSIF must be notified in writing immediately should that change.

_____7. Bidder certifies it has provided a minimum of two (2) references in accordance with section 4.2.5.

_____8. Bidder certifies it, and all staff providing consultant services are not listed on the OSHA Outreach trainer watch list as revoked or suspended.

Signature	**Date**
Typed/Printed Name	**Company Name**
Title	