



5/4/21

The following (Q&A) will serve as Amendment #1 to NYSIF's Request for Proposals (RFP) for Premium Audit Services, bid number 2021-13-ADM. Material in this Amendment supersedes any contradictory material in the RFP.

Please note that the due date for the submission of bids **remains unchanged.**

All bids are due 5/20/21, by 2:00 p.m.(eastern).

Sincerely,

A handwritten signature in black ink that reads "Alicia Dott". The signature is written in a cursive, flowing style.

Alicia Dott  
Contract Management Specialist

**Premium Audit Services  
RFP # 2021-13-ADM  
Amendment 1**

Question #	RFP Page #	RFP Section and Sub-Section Reference #/Heading	Question	NYSIF Response
1	15	E	What would the fund expect if the policyholder doesn't allow physical visits?	<p>It will depend on the categories that the vendor bid on.</p> <p>(i) If the vendor only bid on Category A, Onsite audits, we will request that they return the assignment to us with the following notes: -Contact Name, Title (e.g. Policyholder, Accountant, etc.), Phone#/Email Address, Date(s) &amp; Method(s) of outreach and &amp; Reason the visit was declined.</p> <p>(ii) If the vendor bid on either Category B or C in addition to A, they should inform their NYSIF contact and provide the same notes as in (i), then proceed with the other category.</p> <p>(iii) If the vendor bid on all three Categories, they should inform their NYSIF contact, provide the same notes as in (i) and proceed with B. If they are unsuccessful, they should similarly advise NYSIF, notes included, and proceed with C.</p>
2	20	2.8	Is an Independent Contractor considered a Subcontractor if not incorporated?	Any firm outside of the Prime Bidder that provides work and receives funds from the Prime Bidder under this Contract is considered a subcontractor.