



PO BOX 66699; ALBANY, NY 12206
518.437.4360 | nysif.com

5/31/2022

The following (Q&A) will serve as Amendment #2 to NYSIF's Request for Proposals (RFP) for Contract Related Matters, bid number 2021-83-LEG. Material in this Amendment supersedes any contradictory material in the RFP.

Please note that the due date for the submission of bids **remains the same.**

All bids are due 6/10/22, by 2:00 p.m.(eastern).

Sincerely,

A handwritten signature in black ink, appearing to read "V. Ginardi".

Vincent Ginardi
Contract Management Specialist 2

Name
RFP #
Amendment 1

Question #	RFP Page #	RFP Section and Sub-Section Reference #/Heading	Question	NYSIF Response
1	17 and 22	3.1.1 and 4.2.7	In section 3.1.1 the RFP notes that the evaluation "Includes references for Bidder and Bidder's liaison to NYSIF"; but in section 4.2.7 Appendix I (Bidder References) is not a required document. Is [vendor name redacted] seeking bidder references as part of the proposal?	NYSIF is not requesting references at this time. We reserve the right to conduct interviews of the firms.
2	20-23	4.2-4.2.7	In section 4.2 the RFP notes that bidder should submit "complete Administrative, Technical, and Cost Proposals as separate electronic files"; but sections 4.2.1-4.2.7 only indicate that the Cost Proposal (Appendix Z) should be a separate electronic file. Which portions of sections 4.2.1-4.2.7 comprise the Administrative Proposal and which portions comprise the Technical Proposal?	The Administrative proposal should included all required Appendices listed in 4.2.7. In accordance with Section 4, Administrative, Technical, Cost Proposals are to be separate files.
3	14-15	2.2	What does NYSIF anticipate the volume of work will be for this engagement?	No amount of work is guaranteed.
4	14-15	2.2	What percentage of this work will involve contract litigation versus transactional matters?	No amount of work is guaranteed. The volume of work could encompass some or all areas as stated in the RFP.

Name
RFP #
Amendment 1

Question #	RFP Page #	RFP Section and Sub-Section Reference #/Heading	Question	NYSIF Response
5	143	Appendix Z	Regarding Appendix Z, will NYSIF accept different rates depending on the services to be provided and/or exception rates for certain timekeepers, or is NYSIF seeking only one set of rates to cover the items described in section 2.2. (pages 14-15) of the RFP?	NYSIF is seeking one set of flat rates for personnel that will be working on NYSIF cases - Partner, Associate, etc.
6	15	2.2, Services provided, item 10	Developing training materials and training for what exactly? Can you clarify?	If there was ever an opportunity to train NYSIF employees on an area of expertise.
7	16	2.6, Location and Travel	Where is work to be completed mainly located? NYC, Albany?	NYSIF has offices in Albany, NYC, Long Island, and Upstate New York. We have the capability to do remote meetings and calls via Microsoft Teams/Call in number if needed.
8	16	2.6, Location and Travel	Will ability to do virtual meetings be part of the work process?	Yes.
9	22	4.2.5, Competing Commitments	Can winning bidder reject a work request at any time?	Bidder's will be placed on a panel as outlined in Section 1.6. If Bidder cannot accept the referral, then Bidder is to notify NYSIF at that time.
10	N/A	N/A	Is this for a particular WC case?	Not relevant.
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				