



PO BOX 66699; ALBANY, NY 12206
518.437.4360 | nysif.com

July 10, 2023

The following (Q&A) will serve as Amendment #1 to NYSIF's Request for Information (RFP) for Website Design Services, bid number 2023-52-IT. Material in this Amendment supersedes any contradictory material in the RFP.

Please note that the due date for the submission of bids remains the same.

All bids are due 7/20/23, by 2:00 p.m.(eastern).

Sincerely,

A handwritten signature in black ink, appearing to read "V. Ginardi", is positioned above the printed name.

Vincent Ginardi
Supervising Contract Management Specialist

Website Design Services**RFI #2023-52-IT****Amendment 1**

Question #	Question	NYSIF Response
1	What is the budget allocated for this project?	Not applicable to this RFI
2	Does the NYSIF wish to continue with the current Sitecore CMS? Can we propose Drupal for the redesign?	NYSIF is exploring all options at this time.
3	In which location will the performance take place?	New York City or Albany
4	Can the work be performed from offshore locations such as India?	There is not a prohibition on companies headquartered or based outside of the US, however a foreign country must: (1) Be able to provide evidence of responsibility and legal authority to do business with NY State and, (2) Not be a debarred business entity by NY State, (3) Vendors must consent to service of process, legal jurisdiction and choice of applicable laws in the State of New York, USA, and finally, (4) Security requirements may restrict storage and use of NYSIF data (in any form) to the United States.
5	How large is the CMS user base (i.e., the total number of users)?	Approximately 10 content editors; two publishers
6	How large is the current site (total number of pages and files)?	Approximately 200 pages; 100 files
7	What is the expected duration for this project?	unknown
8	Is maintenance support required post-redesign and deployment?	No
9	What is the current site platformed on, including the version? Or is it completely custom?	Sitecore.NET 9.1.1 (rev. 002459) .NET Framework 4.7.1
10	If custom, what programming and technologies are currently in use?	Not applicable to this RFI
11	Is there a Content Management System (CMS) platform preference?	Sitecore
12	Where is the site currently hosted? Is that expected to remain the same?	On Prem. Alternate hosting options would be considered.

Website Design Services

RFI #2023-52-IT

Amendment 1

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13	What 3rd-party integrations and/or back-end systems are included or connected to the website?	No Integrations
14	How is site authentication currently handled?	Log in and transactions/content behind the log in are not part of this RFI.
15	Are there existing branding guidelines?	Yes
16	How many people will be administering content?	Approximately 10 content editors; two publishers
17	Who supports the current site?	In-house NYSIF ITS and NYSIF Communications
18	Which company is currently designing/ maintaining the NYSIF website? Is the work being performed in house or contracted to another firm?	In-house NYSIF ITS and NYSIF Communications
19	How many firms will be bidding on the RFI?	Unknown
20	Is the website redesign one time service or will NYSIF need continuous website maintenance and support services as well?	Unknown
21	How many firms does NYSIF plan to shortlist for the presentation/ interview?	Unkown