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11/21/24

The following (Q&A) will serve as Amendment #1 to NYSIF's Request for Proposals (RFP) for Industrial Hygienist Services with Risk Control Responses, bid number 2024-867-INS. Material in this Amendment supersedes any contradictory material in the RFP.

Please note that the due date for the submission of bids **remains the same.**

All bids are due 12/4/24, by 2:00 p.m.(eastern).

Sincerely,

A handwritten signature in black ink, appearing to read "V. Ginardi", is positioned below the word "Sincerely,".

Vincent Ginardi  
Supervising Contract Management Specialist

**Name**  
**RFP #**  
**Amendment 1**

Question #	RFP Page #	RFP Section and Sub-Section Reference #/Heading	Question	NYSIF Response
1	17	2.5 Subcontracting	Will the bidder need to submit any additional information for subcontractors (such as resumes, company overview, etc.) excluding what is requested on pg. 17, section 2.5 and Appendix Y?	All required information at the time of the bid due date is included in Section 2.5.
2	17	2.5 Subcontracting	If it can not be confirmed if a subcontractor value will exceed \$100,000, should a Vendor Responsibility Questionnaire be completed in case the scope requires a total exceeding that value?	Per Section 2.5, the Vendor Responsibility questionnaire should be completed by a subcontractor if total compensation to a subcontractor is expected to exceed \$100,000. If it cannot be confirmed at this time, the Questionnaire can be submitted once that estimation can be confirmed.
3	16	2.4 Cost/Invoicing	Section 2.4 states that the fee schedule proposal (Appendix Z) must include all direct and indirect costs, including equipment, materials, and by assumption, laboratory equipment and analytical costs. Section 1.7 (Method of Award/Distribution of Work) states that NYSIF will issue Statements of Work to awarded panel Firm(s), and following that, firms will be required to submit responses to the SOW detailing project specifics (including scope, deliverables, effort, cost). Will the bidder have the opportunity to modify cost estimates once a detailed SOW is received, or is it to be assumed that the fee schedule proposal (Appendix Z) should include all equipment, laboratory, analytical, and travel costs?	Fee schedules must be inclusive of all direct and indirect costs, as outlined in Section 2.4 and Appendix Z. Pricing for SOWs cannot exceed what is included in a vendor's fee schedule. Please refer to Section 2.2.D for industry/equipment changes and the fees associated with them.
4	15	2.2(A) - Scope of Services	For the item on Supplied Air Quality testing of the air used in supplied air respirator system to ensure that it meets the requirements of 29 CFR 1910.134 for Grade D air - is the air requiring testing stored within cylinders, or any other means of storage (tanks, filling stations, etc.)?	The systems tested could include stored air (Cylinders, tanks, filling stations, etc.) or could be air drawn from the location of the compressor.
5	15	22.(A) - Scope of Services	Will this Statement of Work require that the Industrial Hygienist enter potentially permit-required confined spaces?	No. Work would be limited to reviews of documents and descriptions and the conducting of external monitoring.
6	pg. 14 of 30	Section 2-Technical Specifications/2.2 Services to be provided	Can NYSIF share any historical data on how the mentioned services have been utilized by their insured over the past 5 years?	Not relevant to this RFP.
7	1 of 3	Appendix Z-Fee Schedule Proposal	Appendix Z requests an hourly rate for an industrial hygienist which must be all inclusive, however, different services have different rates. When we give an all inclusive rate, is it understood that this is the highest rate and that the rate could change and be lower depending on the service?	Confirmed. See response to Question 4.
8	Appendix Z/pg. 2 of 3	Ancillary Equipment Price List	Should there be an Ancillary Equipment Price list for each of the services listed or a combined list?	All equipment can be submitted on a combined list, but each equipment item should detail which service it is for.

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9	Appendix Z/pg. 2 of 3	Ancillary Equipment Price List	Should the ancillary equipment process be included in the hourly rate or calculated & attached separately?	The equipment cost should be calculated separately. However, all equipment costs listed should be inclusive of all direct and indirect costs.
10	19 of 30	3.1.3 QUANTITATIVE FACTOR FOR NYS CERTIFIED MINORITY AND WOMEN OWNED BUSINESSES, SMALL BUSINESSES, AND SERVICE DISABLED VETERAN OWNED BUSINESSES AS DEFINED IN NYS EXECUTIVE LAW	Per the RFP, "In accordance with such authority, five percent (5%) of the overall evaluation scale (referred to herein as the "quantitative factor") will be awarded to any responsive Bidder who meets one of the following criteria." If we submit for work in Region 8: New York City, will NYSIF accept a New York City certification for MBE/WBE in place of the NYS certification to meet the evaluation criteria and receive the 5%.	No, a NYC certification will not be accepted in lieu of a NYS certification.
11	13 of 30	Exhibit C - 38. PERFORMANCE / BID BOND	Per Exhibit C, Per the RFP, "NYSIF reserves the right to require a Bidder or Contractor to furnish without additional cost, a performance, payment or Bid bond or negotiable irrevocable letter of credit or other form of security for the faithful performance of the Contract. Where required, such bond or other security shall be in the form prescribed by NYSIF." Please confirm the cost of a bond, if required under an individual task order, will be passed on to NYSIF?	As stated in section 38 of Exhibit C, there would be no additional cost to NYSIF.
12	13 of 30	Exhibit C - 38. PERFORMANCE / BID BOND	When will a bond be required under this contract?	A bond would only be required "as needed" or "if applicable." This is at NYSIF's discretion.
13	17 of 30	2.5 SUBCONTRACTING	Please confirm how subcontractor costs (MBE/WBE or others, as approved) will be paid under this contract?	Compensation to subcontractors will be the responsibility of the primary vendor.
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