**Attachment 1 – MANDATORY REQUIREMENTS AFFIRMATION**

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| Bidders must affirm that they meet the stated Mandatory Requirements (Yes / No Affirmation). In addition, please include Supporting Documentation that evidences Bidder ability to meet the Mandatory Requirements in the table directly or below table.  |
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| **Firm Mandatory Requirements** | **Affirmation** | **Supporting Documentation** |
|  | **Yes / No** | **Please detail how the qualification is met** |
| Qualification 1 |
| Responder has been in business of providing the requested proxy voting services for at least (5) years, evidenced by a certificate of incorporation or copy of Form ADV as well as documentation that the requested proxy services have been provided to clients dating back (5) years. |   |   |
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| Qualification 2 |
| Respondent must assign a primary contact to the NYSIF relationship with 5 years’ experience providing proxy voting services. A copy of the assigned contact’s resume should be included in each firm’s proposal. |   |   |
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| Qualification 3 |
| The responder should currently have at least three (3) other institutional investor clients, including at least one public fund, each of which has at least $1 billion under management, that are being provided the same type of services as of December 31, 2022.  |   |  |
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| Qualification 4 |
| The responder must state that their firm will serve as a fiduciary to the NYSIF in accordance with NY State statute. |   |  |
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| Qualification 5 |
| The investment consulting firm must agree to disclose all conflicts of interest, all sources of revenue and all affiliations and continue to do so on an ongoing basis. |   |  |
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| Qualification 6 |
| The investment consulting firm must have a Diversity and Inclusion Recruiting Program/Strategy in place. |   |  |
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