



HEALTHCARE **EMPLOYER GUIDE**

SAFE PATIENT HANDLING COMPLIANCE RENEWAL

To have an effective Safe Patient Handling Program (SPH), it is important that your policy include all the elements of New York State’s Safe Patient Handling Act. The checklist below lists the annual requirements that must be met for organizations that have previously received the SPH Credit.

(Documentation will be required by NYSIF)

Safe Patient Handling Compliance Requirements	Yes	No	N/A
Is one half of the committee's membership comprised of front-line, non-managerial employees that provide direct care?			
Is there at least one non-managerial nurse and at least one managerial direct care provider on the committee?			
Are there two co-chairs, one managerial, the other a front of line non-managerial nurse or direct care worker?			
Is there initial and ongoing yearly training and education provided on safe patient handling for current employees and new hires with patient handling responsibilities?			
Has an annual performance evaluation of the safe patient handling program been set up and utilized to determine if the safe patient handling program has been effective?			
Are the results of the evaluation reported to the committee?			
Has there been an annual evaluation to determine if the program has resulted in a reduction in the risk to patients?			
Has there been an annual evaluation of the number of employee patient handling claims and lost work days attributable to the patient handling program?			
Does the evaluation include recommendations to increase the program’s effectiveness?			
If there was a remodeling of the health care facility or a unit of the health care facility in which patient handling and movement occurs, was consideration given to the feasibility of incorporating patient handling equipment or the physical space and construction design needed to incorporate that equipment at a later date?			