

**Comprehensive Building Renovations and Sprinkler Installation  
Construction Manager/General Prime Contractor - NYSIF 2016-16-RE**

The New York State Insurance Fund (NYSIF) will receive sealed proposals for project number 2016-16-RE from qualified Construction Manager as Constructor for Comprehensive Building Renovations and Sprinkler Installation at NYSIF Offices located in New York City. The bid documents set forth clear and descriptive specifications and requirements that define the required work.

Pursuant to State Finance Law § 139-j and § 139-k, this solicitation includes and imposes certain restrictions on communications between NYSIF personnel and a prospective bidder during the procurement process. Designated staff for this solicitation is Alan Angelo, NYSIF, 15 Computer Drive West, Albany NY 12205, [contracts@nysif.com](mailto:contracts@nysif.com). Contacts made to other NYSIF personnel regarding this procurement may disqualify the prospective bidder and affect future procurements with governmental entities in the State of New York.

Please note: NYSIF is committed to achieving its goal of increasing opportunities for New York State Certified Minority and Women Business Enterprises (M/WBE). NYSIF has established a goal of at least 30% M/WBE participation for this solicitation through the general and/or subcontractors. Any company that feels it may meet the State's requirements for M/WBE certification, and has not already done so is encouraged to visit the NYS Empire State Development website at [NYS Contract System MWBE Directory](#) for more information.

Further, Project Labor Agreement (PLA) Projects require a completed Project Labor Agreement List of Subcontractors be submitted (included in a separate, sealed envelope) in accordance with the Invitation for Bids. Failure to submit this form correctly will result in a disqualification of the bid.

Prospective bidders must attend a Mandatory Pre-Bid Conference and Site Visit. Failure to attend one of the meetings will result in a bid not being accepted.

The attendees representing prospective bidders at the Pre-Bid Conferences should be principals of the firm and/or the individuals who will be compiling the bid on behalf of the firm. If the bidder is a joint venture, at least one party of the joint venture must be represented and signed in at the Pre-Bid Conference.

The only times prospective bidders will be allowed to attend the Mandatory Pre-Bid Conference and Site Visit to take field measurements and examine existing conditions of the project area will be at 10:00 a.m. on August 18, 2016 or at 10:00 a.m. on August 23, 2016 at NYSIF's office building at 199 Church Street, New York, NY. Prospective bidders are required to visit the site at least one of these times. Prospective bidders or their representatives attending the Mandatory Pre-Bid Conference and Site Visit will not be admitted on facility grounds without proper photo identification. Note that there is no facility parking and all visitors must allow 30 minutes for security check in on site.

The successful bidder will be required to furnish a Performance Bond, and a Labor and Material Bond in the statutory form of public bonds required by § 136 and 137 of the State Finance Law, each for 100% of the amount of the Contract.

As a condition of award, within five (5) days of receipt of the proposed Contract Agreement from NYSIF, the low bidder shall return the Contract Agreement, properly executed, along with the Bonds, Insurance certificates, and required appendices. Low bidders who cannot meet these provisions may be subject to disqualification and forfeiture of the bid security.

NYSIF intends to expedite award of this Contract and the Contractor shall be prepared to proceed with the Work accordingly. Bidders are warned that time is of the essence for this Contract. Phase 1A Work (as defined in the IFB) must be completed by April 7, 2017, with occupancy on May 4, 2017, Phase 4 must be completed for occupancy on September 30, 2018, and the balance of the Work is to be completed as specified. Due to the tightness of the construction schedule, bidders should consider the necessity for an increased work force and shift operations.

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The IFB is posted at: <https://csagroupinc.sharefile.com/d-s68817a3c5784b5eb> (IFB website). All amendments, clarifications and/or announcements will be posted on this site as they become available. It is the sole responsibility of each bidder to check the site regularly for addenda and amendments to the IFB. To view the contract documents online, click the link above, or type it into your web browser. Once online, enter your contact details as prompted and click the folder "Comprehensive Building Renovations and Sprinkler Installation NYSIF 2016-16-RE" and begin viewing the project documents.

It is the sole responsibility of the Bidder to check the IFB website for any amendments, clarifications or updates. All applicable amendment information must be incorporated into the Bidder's proposal. Failure to include this information in your proposal may result in the Bidder's proposal being deemed non-responsive.

The IFB, including all Bidding and Contract Documents for this Project are also available on compact disc (CD). To order a CD, send a certified check in the amount of \$75.00 to:

CSA Group NY Architects & Engineers, P.C.,  
55 Broadway - 14th Floor,  
New York, NY 10006-3729, T: 212.677.0777

CD's will be shipped via regular mail to the mailing address provided. Add \$25.00 for overnight shipping. Reference - NYSIF 2016-16-RE on all requests.

For the convenience of prospective bidder, subcontractors and materials suppliers, complete bid documents have been made available to the following entities:

Northern New York Builders Exchange  
22074 Fabco Road  
Watertown, NY 13601

Syracuse Builders Exchange  
6563 Ridings Road  
Syracuse, NY 13206

Dodge Data & Analytics  
3315 Central Avenue  
Hot Springs, AR 71901

Associated Building Contractors of the Triple Cities  
15 Belden Street  
Binghamton, NY 13903

Eastern Contractors Association  
6 Airline Drive  
Albany, NY 12205

Construction Market Data  
Attn: Production  
30 Technology Parkway S. Suite 500  
Norcross, GA 30092

Empire Construction Alliance  
Attn.: Mike Richards  
235 Harrison St.  
Syracuse, NY 13202

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McGraw-Hill/Xerox  
3315 Central Avenue  
30 Technology Parkway S. Suite 500  
Hot Springs AR 71913

To be registered as a Plan holder or Subcontractor, please request the appropriate registration form at [contracts@nysif.com](mailto:contracts@nysif.com) . Plan holder and Subcontractor lists will be posted at <http://www.nysif.com/procurement>.

Only those bids in the possession of NYSIF, at 2:00 PM EST on September 15, 2016 will be considered. Bids will be publicly opened and read aloud. Bid results will be posted on NYSIF's website @ [NYSIF's Procurement Web Page](#) . Bids must be accompanied by a Bid Bond in the amount of 2.5% of the total lump sum bid, excluding add alternate values. The bid bond shall be issued for a period not less than 90 days from the date of the Bid Due Date and drawn in the favor of New York State Insurance Fund. Notwithstanding provisions in Exhibit B, Late Bids will not be accepted.

The calendar of events is detailed in the IFB.