



February 27, 2018

The following clarifications will serve as Amendment #1 to NYSIF's Invitation For Bids (IFB) for Façade Rehabilitation, bid number 2018-001-RE. Material in this Amendment supersedes any contradictory material in the IFB.

- 1) 001114 Advertisement for Bids is hereby added to the specifications, Exhibit 5
- 2) 002216 Supplementary Instructions To Bidders – Asbestos Projects is hereby removed from specifications, Exhibit 1
- 3) IFB document, Section 1.6 is revised to correct the due date as follows:  
*The due date for submission of proposals is March 22, 2018 at 1:00 PM Eastern Daylight-Saving Time.*
- 4) IFB document, Section 4 is revised as follows:  
*Article 26 – intentionally omitted*  
*Article 27 is added: A copy of a valid asbestos-handling license issued by the Commissioner of Labor to the contractor who will perform the Work of any asbestos work associated with the project within 5 days of the award, or prior to the commencement of any such work as may be required throughout the contract period.*

The IFB has been amended to reflect the changes listed above.

Please note that the due date for the submission of bids **remains unchanged.**

**All bids are due March 22, 2018, by 2:00 p.m. (EDST)**

Sincerely,

A handwritten signature in dark ink, appearing to read "Alan Angelo", is written over a light blue horizontal line.

Alan Angelo  
Contract Management Specialist 3

**EXHIBIT 5**  
**001114 Advertisement For Bids**

**NYSIF 2018-01-RE IFB Rehabilitate Façade**

The New York State Insurance Fund (NYSIF) will accept sealed bids for project number 2018-01-RE for façade rehabilitation at NYSIF Offices located in New York City by 1:00 PM EDT on March 22, 2018, when they will be publicly opened and read. The bid documents set forth clear and descriptive specifications and requirements that define the required work.

Pursuant to State Finance Law § 139-j and § 139-k, this solicitation includes and imposes certain restrictions on communications between NYSIF personnel and a prospective bidder during the procurement process. Designated staff for this solicitation is Alan Angelo, NYSIF, 15 Computer Drive West, Albany NY 12205, [contracts@nysif.com](mailto:contracts@nysif.com). Contacts made to other NYSIF personnel regarding this procurement may disqualify the prospective bidder and affect future procurements with governmental entities in the State of New York.

Please note: NYSIF is committed to achieving its goal of increasing opportunities for New York State Certified Minority and Women Business Enterprises (M/WBE). NYSIF has established a goal of at least 30% M/WBE participation for this solicitation through the general and/or subcontractors. Any company that feels it may meet the State's requirements for M/WBE certification and has not already done so is encouraged to visit the NYS Empire State Development website at [NYS Contract System MWBE Directory](#) for more information.

NYSIF recognizes the need to promote the employment of service-disabled veterans and to ensure that certified service-disabled veteran-owned businesses (SDVOB) have opportunities for maximum feasible participation in the performance of NYSIF contracts. Such participation may be as subcontractors or suppliers, as protégés, or in other partnering or supporting roles. NYSIF hereby establishes an overall goal of 6% for SDVOB participation, based on the current availability of qualified SDVOBs. For purposes of providing meaningful participation by SDVOBs, the Bidder/Contractor should reference the directory of New York State Certified SDVOBs found at: [https://ogs.ny.gov/veterans/Docs/CertifiedNYS\\_SDVOB.pdf](https://ogs.ny.gov/veterans/Docs/CertifiedNYS_SDVOB.pdf).

Further, Project Labor Agreement (PLA) Projects require a completed Project Labor Agreement List of Subcontractors be submitted (included in a separate, sealed envelope) in accordance with the Invitation for Bids. Failure to submit this form correctly will result in a disqualification of the bid.

Prospective bidders must attend a Mandatory Site Visit. Bids will only be accepted from firms who registered and have attended the Mandatory Site Visit. The attendees representing prospective bidders at the Mandatory Site Visit should be principals of the firm and/or the individuals who will be compiling the bid on behalf of the firm. If the bidder is a joint venture, at least one party of the joint venture must be represented and signed in at the Mandatory Site Visit.

The only time prospective bidders will be allowed to attend the Mandatory Site Visit to take field measurements and examine existing conditions of the project area will be at 1:00 PM on March 5, 2018 at 199 Church Street, New York, NY.

Prospective bidders or their representatives attending the Mandatory Site Visit will not be admitted on facility grounds without proper photo identification. Note that there is no facility parking and all visitors must allow 30 minutes for security check in on site.

The successful bidder will be required to furnish a Performance Bond, and a Labor and Materials Bond in the statutory form of public bonds required by § 136 and 137 of the State Finance Law, each for 100% of the amount of the Contract.

The Bidding and Contract Documents for this Project are available on NYSIF's webpage at <https://ww3.nysif.com/Home/FooterPages/Column1/AboutNYSIF/Procurement>

17A.7 REQUIRED CERTIFICATION OF CLAIMS .....	37
ARTICLE 18 - RESPONSIBILITY FOR DAMAGE .....	37
ARTICLE 19 - INSURANCE (SUPPLEMENTAL TERMS) - BUILDER’S RISK, LIABILITY AND WORKERS’ COMPENSATION .....	38
ARTICLE 20 - OCCUPANCY PRIOR TO COMPLETION AND ACCEPTANCE .....	40
ARTICLE 21 - PAYMENT .....	40
ARTICLE 22 - AUDITS AND RECORDS .....	42
ARTICLE 23 - LABOR LAW PROVISIONS .....	42
ARTICLE 24 - STATUTORY REQUIREMENTS FOR RESTRICTIONS ON CONTACTS DURING THE PROCUREMENT PROCESS AND DISCLOSURE OF CONTACTS AND RESPONSIBILITY OF OFFERERS MISCELLANEOUS PROVISIONS .....	44
ARTICLE 25 - MISCELLANEOUS PROVISIONS .....	45
ARTICLE 26 – INTENTIONALLY OMITTED .....	46
ARTICLE 27 - SUPPLEMENTARY INSTRUCTIONS TO BIDDERS - ASBESTOS PROJECTS .....	46
<b>SECTION 5 – ADMINISTRATIVE .....</b>	<b>47</b>
5.1 BID FORMAT .....	47
5.2 APPENDICES AND EXHIBITS .....	48
5.3 MODIFICATION OF BID .....	48
5.4 BID SUBMISSION AND DELIVERY .....	49
5.5 NOTIFICATION OF AWARD .....	49
<b>BIDDER CERTIFICATIONS .....</b>	<b>50</b>

#### **ATTACHMENTS:**

Exhibit A.	NYSIF Standard Clauses
Exhibit B.	General Specifications
Exhibit C.	Contract Provisions
Appendix D.	MacBride Questionnaire
Appendix E.	Vendor Responsibility Questionnaire (CCA-2)
Appendix F.	NYS Certifications
Appendix G.	Encouraging Use of New York State Businesses in Contract Performance
Appendix H.	Procurement Lobbying Legislation
Appendix I.	Bidder’s References
Appendix M.	MWBE Requirements and Procedures
Appendix N.	ST-220CA, ST-220TD
Appendix P.	Site Visit Registration
Appendix S.	Use of Service-Disabled Veteran-Owned Business Enterprises in Contract Performance
Appendix V.	Vendor Assurance of No Conflict of Interest or Detrimental Effect
Appendix Z.	Fee Schedule
Exhibit 1	Specifications (attached separately)
Exhibit 1.1	Supplemental Sidewalk Shed Specifications
Exhibit 2	Drawings (attached separately)
Exhibit 3	Prevailing Wage and Supplement Schedules (via Link)
Exhibit 4	Project Labor Agreement – Letter of Assent
<b>Exhibit 5</b>	<b>001114 Advertisement for Bids</b>

**1.3 SUMMARY OF NYSIF'S POLICY AND PROHIBITIONS REGARDING PERMISSIBLE CONTACTS DURING A COVERED PROCUREMENT**

Pursuant to State Finance Law §§139-j and 139-k, this IFB includes and imposes certain restrictions on communications between a Governmental Entity and a Bidder during the procurement process. A Bidder is restricted from making contacts from the earliest notice of intent to solicit bids through final award and approval of the Procurement Contract by the Governmental Entity and, if applicable, Office of the State Comptroller ("restricted period") to other than designated staff unless it is a contact that is included among certain statutory exceptions set forth in State Finance Law §139-j (3)(a). Designated staff, as of the date hereof, is identified in section 1.3 of this IFB. NYSIF employees are also required to obtain certain information when contacted during the restricted period and make a determination of the responsibility of the Bidder pursuant to these two statutes. Certain findings of non-responsibility can result in rejection for contract award and in the event of two findings within a 4-year period, the Bidder is debarred from obtaining governmental Procurement Contracts. Further information about these requirements is available from the designated contact(s).

**1.4 PURPOSE OF THIS IFB**

NYSIF seeks a qualified contractor to rehabilitate the façade at 199 Church Street, New York NY in accordance with the drawings, specifications, terms and conditions set fourth in this Invitation for Bid.

Proposals submitted in response to this solicitation must comply with the instructions and procedures contained herein. Bidders are responsible for checking NYSIF's website at [www.nysif.com/procurement](http://www.nysif.com/procurement) for any IFB amendments, addenda, and/or updates.

**1.5 BIDDERS' CONFERENCE / SITE VISIT**

**Attendance at the Pre-Bid Site Visit is a mandatory requirement.** Bids will only be accepted from firms that attended the Site Visit.

The pre-bid site visit will be held on the **date & time specified on the IFB Calendar at 199 Church Street, New York, NY 10007**. Each interested Bidder is requested to limit the number of attending representatives to four (4) to include sub-contractors. Pre-Registration is required; use Appendix P and submit to [contracts@nysif.com](mailto:contracts@nysif.com).

Prospective Bidders may submit questions in an acceptable format (section 1.2 above) by the date listed in the IFB Calendar. No Questions will be addressed during the site visit. All questions must be submitted in writing in accordance with section 1.2. A summary of the Q&A will be posted on [NYSIF's website](http://www.nysif.com) by the date and time indicated in the IFB Calendar. **Walk-ins may not be allowed.**

**1.6 DUE DATE**

The due date for submission of proposals is ~~March 15, 2018~~ **March 22, 2018** at 1:00 PM Eastern Daylight-Saving Time.

Receipt of Benefits) and 125-a (Civil Enforcement) shall be ineligible to submit a bid or be awarded any public work contract or subcontract with the State, any municipal corporation or public body for a period of five (5) years from such conviction.

- 25.7 ENVIRONMENTAL CONSERVATION LAWS: The Contractor certifies and warrants that all heavy duty vehicles, as defined in New York State Environmental Law (ECL) section 19-0323, to be used under this Contract, will comply with the specifications and provisions of ECL section 19-0323 and any regulations promulgated pursuant thereto, which requires the use of BART and ULSD, unless specifically waived by NYSDEC. Qualification for a waiver under this law will be the responsibility of the Contractor.
- 25.8 REPORTING OF ILLEGAL ACTIVITY: During the term of the contract, the Contractor agrees to report any observed or suspected illegal activity of its employees, agents or other third parties, to the Contracting Officer at 518-474-0201, the Group Director, OGS Legal Services, the State Inspector General or other law enforcement agency. Failure to report criminal conduct associated with a contract awarded by the Office of General Services, will be considered a material breach of the contract and may provide grounds for disqualification of the subject Contractor or Subcontractor for award of future contracts. The Contractor will include the provisions of this section in every subcontract, in such a manner that the provisions will be binding upon each Subcontractor as to work performed in connection with the State contract.

**ARTICLE 26 – INTENTIONALLY OMITTED**

**ARTICLE 27 - SUPPLEMENTARY INSTRUCTIONS TO BIDDERS - ASBESTOS PROJECTS**

- 27.1 A copy of a valid asbestos-handling license issued by the Commissioner of Labor to the contractor who will perform the Work of any asbestos work associated with the project within 5 days of the award, or prior to the commencement of any such work as may be required throughout the contract period.