Return-to-Work Availability Letter

8/19/16

Dear ,

Based on limitations and restrictions provided by Dr. , we have developed a transitional duty position for you to assist in your recovery and eventual return to full duty. We will continue to work closely with you and your doctor to insure that this position adheres to your physical limitations. We designed this program to work as part of your rehabilitation and to ease your transition into full duty.

We ask that you contact no later than to make necessary arrangements. You will need to report to to review your new job duties and restrictions before you begin work.

Please note: failure to return to work by this date may result in a suspension of your workers’ compensation benefits.

If you have any questions, please do not hesitate to call.

Sincerely,

**cc:** New York State Insurance Fund