

HEALTHCARE

EMPLOYEE HANDOUT

PROPER HOUSEKEEPING

Complete sentences by choosing the correct letter from the list below.

1. All work areas must be kept clean, including rest rooms and break areas...

2. Do not store materials near doors, stairways and walkways...

3. Do not stack items so that they are hanging...

4. Place signage in areas where there are...

5. Clean up all spills...

6. Pick up debris even if...

Choose the correct letter:

- a. immediately.
- b. you did not leave it.
- c. refuse could lead to fire and fall hazards.
- d. wet or slippery floors.
- e. over the edge of shelves.
- f. even temporarily.



Answers to the quiz:
 1. c. refuse could lead to fire and fall hazards.
 2. f. even temporarily.
 3. e. over the edge of shelves.
 4. d. wet or slippery floors.
 5. a. immediately.
 6. b. you did not leave it.

Employee _____

Date _____