



**New York State Insurance Fund
Procurement Unit**

Project No: S5016
Description: Renovate Office Building – Sprinkler Installation
Client: New York State Insurance Fund
Location: New York State Insurance Fund
199 Church Street, New York, NY 10007
Duration: 10 Years

Description:

The New York State Insurance Fund is seeking Letters of Interest from qualified engineering or architectural firms to provide full design and construction phase services for the interior rehabilitation of State Insurance Fund building at 199 Church Street, New York, NY.

The office building consists of 15 floors, 2 basement levels and 3 penthouse levels. It has a 100' x 175' footprint and is approximately 60 years old. The primary objective of the project is to comply with New York City Local Law 26/04 requiring the installation of sprinklers throughout the building. A study has identified Work that includes: Upgrades to Fire Alarm, Electrical, Elevator, HVAC, and Plumbing Systems; Kitchen and Bathroom Renovations; and Floor and Ceiling Replacement. The work will also require the review of reports and studies produced by others. The firm may be required to provide hazardous materials investigations and design services for the remediation/removal of such materials as part of the work of this contract. The building will be occupied during construction and the Work will be phased. The current construction estimate is \$25M. Designs will incorporate sustainability concepts utilizing simple and durable materials and construction techniques in compliance with the Governor's Executive Order 111. The design services would include the development of construction documents through construction phase services including as-built documentation.

Additional Requirements:

Letters of interest identified with Contract ID number, S5016 are required to be considered for these services. Letter of interest should include information about: 1) Relevant experience on similar projects, 2) Performance on similar projects (meeting schedules, adherence to budget phasing, communications, etc.) 3) Sufficient and appropriate staffing including use of sub-consultants; 4) LEED Accredited Professionals on staff and experience with sustainable design; 5) References. Firms must be licensed to practice the profession of Architecture, Engineering, and/or Surveying in New York State (provide certificate) and firms must be registered to do business in New York State. Eight (8) copies of the letters of interest and 1 copy on CD in PDF format are requested; suggested length is 10 pages. Included with the letter of interest should be the BDC330 (NYSOGS Letter of Interest Supplement) with the sub consultant's information incorporated and an unbound copy of the DCA-3 (Disclosure of Prior Non-Responsibility Determinations). These forms can be found at: <http://www.ogs.state.ny.us/dnc/generalInfo/aeforms.html>. **Submissions are due by 2:00 pm on the due date of June 24, 2010.** This solicitation is in the "restricted period" pursuant to State Finance Law §§139-j and 139-k. An Offerer can only "contact" designated staff or those individuals included in the statutory exceptions in State Finance Law §139-j(3)(a). Designated staff is Alan Angelo, phone (518) 437-4291. A consultant responding to this Advertisement must be familiar with the Procurement Lobbying requirements and must affirm the understanding of and agreement to comply with OGS policy on permissible "contacts" (by including signature in the BDC 330). Further information and the Procurement Lobbying Policy can be obtained from the designated staff or found at: <http://www.ogs.state.ny.us/dnc/defaultdandc.html>.

Minority/Women Owned Business Enterprise Goals:

M – 12%

W – 8%